

# Catholic Central High School



## Home of the Hilltoppers 2025-2026 Co-Curricular Handbook Code of Conduct

*Helping all students achieve their greatest potential*

### **Catholic Central Athletic Mission Statement:**

*The mission of Catholic Central High School Athletics is to enhance the vision of the School in helping students in achieving their fullest potential. We will help students achieve their fullest potential by instilling in them 6 key principles, learned through participation in athletics, which will serve as building blocks towards becoming a successful, ethical, and community-orientated person.*

5 Principles of the Catholic Central High School's Athletic Department:

Accountability  
Discipline  
Integrity  
Perseverance  
Servant Leadership

## **Parent and Student Reminders:**

- Students and parent(s)/guardian(s) are encouraged to attend the Co-curricular Code meeting and to ask any questions regarding the interpretation of the information that is presented.
- With regard to insurance coverage, an individual(s)/family coverage will be the first applied to any issues/incident, with the school/District insurance being secondary for coverage.
- Parent(s)/guardian(s) and athletes need to look over the policies and rules for athletics within the District and those of the WIAA before returning the signed Co-curricular and WIAA eligibility form.
- ALL parent(s)/guardian(s)/Students in grades 9-12 are responsible for this information. Negligence is not a forgivable exception.
- *BE AWARE: Weekly & Quarterly Academic Probation/Suspensions will be electronically administered to Parents/Guardians/Students.*
- As NIL becomes more prevalent at the college and high school levels, I wanted to add the WIAA language on NIL. *“The state of Wisconsin allows its student-athletes to monetize their Name, Image, and Likeness (NIL)”*

## **Parent/Coach Communication:**

Research indicates a student involved in extracurricular activities has a greater chance of success in academic work as well as in adulthood. Many of the character traits required to be successful participants are exactly those that will promote a productive life after high school. The information provided in this brochure is meant to be a resource for parent(s)/guardian(s) and students. Both parenting and coaching are extremely difficult. By establishing an understanding of the responsibilities shared by both parent and coach, we are better able to accept the actions of the other and provide greater benefit to student-athletes. As parents/guardians, when your children become involved in a school program, you have a right to understand expectations that are placed on your child. This begins with clear communication from the coach. Please be assured that communication and discussion of concerns with your child’s coach will not result in any penalty whatsoever related to your child’s participation as a student-athlete.

Issues regarding practices, team issues, individual issues, and playing time must follow the *chain of command steps* if problems are to be resolved in a timely manner. Parent(s)/Guardian(s)– Please follow the 24 hour policy; if you are unhappy with anything regarding any of our programs, please wait until the next day to discuss it. Coaches are not to be accosted or confronted immediately following any game. Failure to do so may result in a suspension from attending co-curricular events.

## **Chain of Command:**

1. Coaches and advisors must be made aware of any/all sports or activity related issues first and allowed to handle/address them.
2. If you are concerned about a coach’s behavior being immoral, unethical, or illegal please reach out to the athletic director, Joe Schiessl 262-763-1510.
3. For all other concerns, the coach should have the first chance to communicate with the parent(s)/guardian(s) to explain their reasoning behind each individual situation. If the coach is not able to resolve the issue that was brought forth to them, then the athletic director will take over to address each individual case that is brought forth.

## **What a parent/guardian can do if a meeting with the coach does not provide a satisfactory resolution:**

1. Call and set up an appointment with the Athletic Director/Athletic Office to discuss the situation.
2. At this meeting, the appropriate next step can be determined

**Communication parent(s)/guardian(s) can expect from coaches:**

- Program philosophy
- Expectations the coach has for your child as well as all the players on the squad
- Location and times of all practices and contests
- Team requirements (fees, special equipment, off-season conditioning, etc.)
- Procedures to follow should your child be injured during participation
- Factors that impact participation

**Communication coaches expect from parent(s)/guardian(s):**

- Concerns should be expressed directly to the coach
  - Notification of any schedule conflicts will be provided in advance
  - Specific concern in regard to a coach's philosophy and/or expectations
- As your children become involved in the programs at their high school, they will be part of many rewarding moments. This participation also is a learning experience, therefore discussion with the coach is encouraged.

**Appropriate concerns to discuss with coaches:**

- The physical and mental treatment of your child
- Ways to help your child improve
- Concerns about your child's behavior

**Issues not appropriate to discuss with coaches:**

- Playing time
- Play calling
- Other student-athletes

**Clothes, Purchases, & Fundraising Questions:**

Items the athlete/parent(s)/guardian(s) are responsible for:

- Any items such as socks, gloves, shoes/cleats, etc...and any extra item an athlete wants and is allowed to use by the coach, administration, or WIAA at their own cost.
- Athletes are also financially responsible for the upkeep and safe return of all uniforms/items received during their playing season.
- All team t-shirts, non-uniform/clothing, fundraising, and any coach/team wants are NOT mandatory.
- An athlete's playing time or ability to participate in a sport is not based upon fundraising or extra clothing. Coaches and athletes are to focus on their team, their sport, good sportsmanship, and having fun.

All open enrolled students and their parent(s)/guardian(s) must be aware of all WIAA rules and regulations on eligibility or ineligibility. The WIAA athletic code includes the rules and regulations warranted by the WIAA for participation. If you have any questions, you may call the WIAA at (715) 344-8580 **or** the Athletic Director at 484-3333 ext. 280. Local regulations will be reviewed and implemented by the Athletic Director. An appeal process is outlined under the Code Violation section.

**Athletic Injuries and Treatment:**

**Training Room:** The athletic training room is a healthcare facility. It is open for treatment after school and before practices and contests. Each training room is staffed by athletic trainer(s) who are certified by the National Athletic Trainers' Association. Athletic trainers will administer treatment to athletes that have been injured as a result of their participation in interscholastic athletics. Athletes should report for treatment and injury check prior to practices and contests. They also should report after practices and contests for follow-up treatment. Athletic trainers will notify appropriate coaches and athletic directors that athletes have reported. Athletes are expected to use the facility only when they require treatment, care, or preventive assistance. Proper behavior is expected. Athletes may not remove equipment from the training room without permission from athletic trainers.

**Referrals to Physicians:** Athletic trainers may make medical referrals to appropriate physicians if conditions indicate such need. Medical referral forms will be given to athletes when need for further medical assistance is warranted. These forms allow athletic trainers to communicate information regarding suspected injuries and symptoms to physicians. It also allows physicians to communicate specific diagnosis, restrictions, treatment, and rehabilitation instructions to athletic trainers. If an athlete sees a physician without referral from the athletic trainer, a note from the physician is required before athletic trainers can proceed with treatment or rehabilitation.

**Reporting of Injuries:** It is the athletes' responsibility to report to athletic trainers and coaches all injuries associated with athletic participation within 48 hours. When athletic trainers learn of such injuries, appropriate coaches will be notified. Similarly, when coaches learn of such injuries, they will notify athletic trainers. If injuries are discovered after athletes have returned home, athletes should go to their own physicians and report such to athletic trainers and coaches as soon as possible the following day.

**Emergency Procedures:** Athletic trainers will notify parent(s)/guardian(s) in case of emergencies. If parent(s)/guardian(s) cannot be reached, athletic trainers will contact the alternate name on the student's emergency card. Athletic trainers shall follow directions of designated adults with respect to securing additional health care and related transportation services for athletes. If the designated adults cannot be reached, the athletic trainer will call the paramedics, if necessary. If, in the judgement of the athletic trainer, injuries are limb or life threatening, the paramedics will be called first, then parents or guardians will be notified. Coaches, athletes, parents, and athletic trainers are encouraged to communicate on all phases of injuries.

## **Catholic Central High School Activities Code & WIAA Eligibility**

### **I. Philosophy**

Catholic Central High School sponsors co-curricular activities to provide middle and high school students with additional opportunities for personal growth, self-discipline, skill development, cooperation with others, creativity, and fun. Although it is understood that the main purpose for attending school is to obtain an education, co-curricular programs are also supported as a valuable part of the total educational experience.

**Participation in co-curricular activities is a privilege, not a right, and carries with it additional responsibilities.** The standards outlined in this code will help to ensure that the involved students serve as a credit to themselves, their families, their school, and the community. *The code is in effect 12 months per year and applies to all 9-12 athletes, co-curricular participants, managers, & statisticians.*

It is recognized that personal problems can act as a deterrent to the health and well-being of students and their ability to participate in co-curricular activities. The code establishes appropriate standards of conduct for all student participants, provides fair and equitable consequences for code violations, and recommends counseling, where appropriate, for students who are found in violation of the code.

This code therefore includes provisions for support, in order to help students achieve their fullest potential.

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, sex; race; religion; national origin; ancestry; age; genetic information; color; creed; pregnancy; marital status; parental status; sexual orientation; or physical, mental, emotional, or learning disability in its programs, activities, or employment.

**Catholic Central High School offers Co-Curricular opportunities for students because:**

1. Co-curricular participation and competition against each other and against other schools, performing for the public, gathering and socializing around common interests, and promoting leadership opportunities.

2. Co-curricular activities help students develop skills which will be used throughout their life. These skills include goal setting, self-discipline, time management, team work, and leadership.
3. Co-curricular activities provide healthy relief and release from the demands of the classroom and give rise to students' competitive, creative and intellectual talents - promoting the health and well-being of all student participants.
4. The human interaction that takes place on stage, field, and in exhibitions and performances contribute greatly to the personal development of students.
5. Students and their community interact in unique ways in our co-curricular programs - ways that we believe benefit both and create a closer community.
6. When students leave Catholic Central High School to perform or compete they act as ambassadors of the community.

Pertinent state and/or national regulations governing co-curricular activities (such as WIAA, etc.) will be applied to their respective activities. If more than one standard is applicable to an activity, the most stringent standard shall be the one applied. Each activity can draft rules that are more stringent or that apply to specific situations not covered under this code. Copies of such regulations shall be made available to the student participants by their coach/advisor.

#### **General Goals of the Co-Curricular Code**

- Provide opportunities for self-expression.
- Provide opportunities to enhance the feeling of self-worth.
- Provide outlets for students to strive for a goal, and an arena in which to succeed.
- Teach students habits of health, safety, and responsibility.
- Teach students new skills and improve existing skills.
- Provide opportunities to observe and exemplify good sportsmanship.
- Help students develop leadership skills.
- Provide students opportunities to compete.
- Teach students that participating in co-curricular activities is a privilege with responsibility.
- Encourage lifetime interest in the value of participation.

## **II. Activities sanctioned under the Code**

### **Group I – Clubs/Organizations** – Including the following:

1. **Students in Service Clubs** – National Honor Society (NHS), Student Council, etc.
  - a. Field trips
  - b. Club participation
2. **Students in Enrichment Clubs** – Art, Pep Band, Drama, Foreign Language Clubs; Forensics, International Studies, Mock Trial, etc.
  - a. Day trips
  - b. Competitions
3. **Student Representatives** - Students elected to class or student council offices; students chosen by faculty or peers to represent the school.
  - a. Badger State
  - b. Student Council, etc.
  - c. Students selected for Prom, Homecoming or other courts.

4. **Student Performances** - Students in co-curricular music ensembles, Musical, Forensics team competitions, etc.

**Group II - Interscholastic Athletics** - Interscholastic team members

- a. All games, contests, scrimmages, and tournaments.

As a member school of the WIAA, Catholic Central High School will follow WIAA rules and regulations in situations that are not specifically outlined in this code.

**Other Groups** - Any other student group affiliated with Catholic Central High School that has an advisor or coach, selected/approved by the administration may be added to this list.

### **III. Eligibility for Co-Curricular Participation**

- A. **All co-curricular participants and a parent/guardian must sign an agreement each year.**
  1. Signing the ***Parent and Participant Agreement*** (located as the last page of this handbook) is required of all students who want to participate in any of the activities listed above. Signing the ***Parent and Participant Agreement*** indicates that parent and participant have *knowledge and understanding and are in agreement* with the standards set forth to afford the privilege of participation. Failure to sign the Parent and Participant Agreement will immediately disqualify a student from participating in all co-curricular activities.
  2. The co-curricular Code undergoes regular review. Any changes made to the co-curricular Code will be in effect after School Board approval and the acceptance meetings at the beginning of each new school year. Therefore, students and parents must sign a new ***Parent and Participant Agreement*** each year.
  3. During the 2025-2026 school year, a meeting will be held in August to review the co-curricular Code and sign the Parent/Agreement. The school expects the student-participant and the parent to attend this meeting. If an adult is unable to attend, a web-based video of the meeting will be available for viewing. ***A signed Parent's and Participant's Agreement must be on file prior to the start of practice for any contest or event participation.***
  4. Advisors/Coaches have their own set of rules specific to the sport they coach. Any rules established by the coach must be in writing and distributed to every participant. Rules may be acquired anytime from the head coach of the particular sport. Rules and consequences may include but are not limited to those distributed. **Coaches/advisors have authority to administer consequences for violations of any team rules.** Copies of these rules must be filed by the coach/advisor with the Athletic Director, before the season begins. Student cooperation, which conforms to any rules designed by the coach, is required to maintain eligibility in that specific activity. The rules in the sport are to be followed just as the code of conduct is followed. Questions on these rules should be first directed at the coach and secondly, the Athletic Director.
  5. Coaches are expected to provide a list of all participants prior to the start of the season, and follow up with an updated roster following the conclusion of tryouts (and/or by the 3<sup>rd</sup> week of the season.)

#### **Other requirements for initial Eligibility in Co-Curricular Activities**

1. **Athletic Co-Curricular Activities:** All athletes wishing to participate in/on an athletic team or program must complete and have on file with the Athletic Director the following documents prior to their first practice:
  - a. Emergency/WIAA Physical Information Form (Physical/Alternate Year Cards) with updated medical needs
  - b. Signed WIAA Eligibility Form
  - c. Signed WIAA/DPI Concussion/Cardiac Arrest Parent and Athlete Agreements
2. **Non-Athletic Co-Curricular Activities:** All students wishing to participate in non-athletic co-curricular activities must have the following documents on file in the office before the first meeting:
  - a. Emergency Contact Information (from Infinite Campus at registration and/or Emergency Card)

3. **Prior to Beginning a Co-Curricular activity or starting the next season:** Students who have outstanding school obligations (registration, activity, library, lost equipment/uniforms, etc.) may not participate in or start until all fees/fines and/or obligations are taken care of.

### **Dual Sport Participation**

Catholic Central High School allows dual sports participation. The following are procedures and expectations for any student athlete wishing to participate in two sports within the same season.

The student athlete:

1. Has permission from coaches of both sports.
2. Has identified a “priority” sport. (i.e. – the sport that will take precedence with regard to practices, contests, etc.)
3. Communicates, at least one week in advance (with the approval of coaches), any variations/changes to a practice and/or competition schedule.

Documentation from coaches of both sports and the student athlete needs to be submitted to the Athletic Director prior to the start of either season for final approval.

### **IV. Responsibilities of Co-Curricular Participants**

1. Faithfully support fellow participants by attending all practices, performances, and contests unless previously excused by the coach, advisor, or covered under the student attendance policy as an excused absence.
2. The student attendance policy governs participation in the co-curricular activities. If a student is suspended from school for any reason, as defined in the student handbook, they are ineligible to participate in any co-curricular activities during the suspension. We expect students to be on time and present for all classes in order to practice, attend meetings, or perform on school days.
3. Pursue academic success. Students must be enrolled as “full-time” according to WIAA and Catholic Central High School standards to be eligible for participation in co-curricular activities.
4. Travel to and from all contests or performances out of the district shall be on school-approved transportation. Students may be excused to ride home with their own parent/guardian/adult family member only. The parent or guardian should make a request via email or paper to the Athletic Director/Head Coach prior to the bus leaving for the event, and sign out in person after the game.
5. Participants must refrain from using and/or possessing alcohol, tobacco, drugs, electronic smoking/vaping devices and/or other illicit substances throughout the calendar year.
6. Participants must refrain from criminal act as defined by state criminal laws, including but not limited to General Crime Provisions, Crimes Against Life & Bodily Security, Crimes Against Health & Public Safety, Crimes Against Reputation & Civil Liberties, Crimes Against Property, Crimes against Sexual Morality, Crimes Against Government & Its Administration, Crimes Against Public Peace, Order and other interests, and Crimes Against Children.
7. Students participating in co-curricular activities must adhere to all provisions of the Catholic Central High School Student Handbooks. This includes practice, travel, and performance unless the administration grants exceptions.
8. Violation penalties/consequences that have not been served will carry over from season to season and/or school year to school year and will be cumulative throughout a student’s career. A student must finish the season in good standing in order for a penalty to count.

At all times, participants shall refrain from conduct, which violates the ideals, principles, and standards of Catholic Central High School as set forth in this co-curricular Code and the Student Handbook. Participants violating those expectations may lose eligibility in co-curricular activities.

Ethical and behavioral ideals, principles, and standards include but are not limited to negative and/or illegal acts against persons or property, and involvement in acts which are viewed as contrary to accepted moral and legal standards.

Students shall endeavor to display exceptional conduct realizing demeanor is reflective of self, school and community. Students need to know that participating in co-curricular activities is a privilege and not a right; therefore, those representing Catholic Central High School are held to a higher standard.

## V. Conduct Expectations

### Commitment and Participation Standard

1. Participation in Catholic Central is a privilege, not a right. Student - athletes are expected to demonstrate full commitment to their team, their coaches, and their school community. This includes but is not limited to consistent attendance at practices, games, meetings, team functions, and adherence to team expectations.

Failure to meet these standards may result in disciplinary action, including suspension or removal from the team. Decisions regarding removal from a team for lack of commitment will be made at the discretion of the head coach in consultation with the athletic director.

The athletic department reserves the right to determine, on a case-by-case basis, whether a student-athlete's actions or levels of commitment align with the values and standards of the program.

### Academic Performance and Maintaining Eligibility

#### A. Weekly Academic Progress Monitor

1. The academic eligibility standard at Catholic Central High School is that a student must be passing all classes to be eligible to participate in any co-curricular activity. A student's first priority must always be academic performance. This standard is applied each week of the quarter through a **bi-weekly academic progress monitor**. Every two weeks, the Athletic Director and/or Academic Dean will run grade reports. parent(s)/guardian(s) and the student participant will be notified if the student is earning a failing grade. If failing a course, the student will be placed on a two week academic watch. The student can and will be expected to continue participation, but must raise the specific course(s) grade(s) in order to be eligible following the next grade check. If passing, the student is no longer on academic watch. If failing consecutive weeks at the time the next report is printed, the student will become ineligible the following week. Such students will remain ineligible until he/she is passing that particular course, *but is eligible to continue practicing unless otherwise communicated by a coach and/or school administrator*.
2. The academic ineligibility period does not depend on the number of contests or events in a season or the timing of a contest or event in relation to the period of ineligibility. Furthermore, the academic ineligibility period carries forward to the next season/activity.
3. The number of failing grades that a student can receive before they are deemed ineligible is different for end of semester grade reports. Periods of ineligibility are also different for semester grade reports.
4. If a student wishes to regain eligibility in a timely manner, he/she is expected to be at rehearsals, practices and games/events (not in uniform/costume) during the period of academic ineligibility unless otherwise approved by the coach and Athletic Director. ***Managers do not travel with the team for away events, and/or sit on the bench or help during the event (on home games - they can help prepare and conclude an event)*** for the week of their ineligibility.

5. According to the WIAA bylaws students must maintain a minimum of a 2.0 GPA. If a coach chooses to enact a stricter “GPA minimum,” this must be discussed and approved by the athletic director prior to the start of the first practice of the season.

## **B. Semester Grade(s)**

### **1. One Failing Grade**

- a. Student athletes, performers, representatives or club members will not be allowed to participate in competitions, performances, court duties or other meetings or activities for a minimum of **20%** of the season (*or 1 co-curricular performance*), beginning on the Monday following the posting of grades.
- b. Students will regain eligibility to participate by proving they have passing grades in ***all subjects*** after the ineligibility period is served. This is verified by the bi-weekly academic progress checks. If a student fails to improve his/her grades to a passing level, the student shall continue to be ineligible for the following week.

### **2. Two or More Failing Grades**

- a. Student athletes, performers, representatives or club members will not be allowed to participate in competitions, performances, court duties or other meetings or activities for a minimum of **40% of the season** beginning on the Monday following the posting of grades.
- b. Students will regain eligibility to participate by proving they have passing grades in ***all subjects*** after the ineligibility period is served. This is verified by the bi-weekly academic progress check. If a student fails to improve his/her grades to a passing level, the student shall continue to be ineligible for the following week.

## **C. Clarification in Regards to Posting of Grades Notification of Academic Ineligibility**

1. Grades are considered “posted” when they are received by the Athletic Director from the Office. Periods of ineligibility for grades begin on the Monday following the posting of grades.
2. Upon posting of bi-weekly grades, the Athletic Director will notify the parent(s)/guardian(s), students, coaches and advisors of the failing grades. Coaches and advisors will be held accountable for withholding that student from participation.
3. The co-curricular Code Appeals procedure deals only with the process, once grades are posted by teachers and whether or not the administrator enforcing the code appropriately followed the process and subsequent actions.

## **D. Regaining Eligibility with Summer School Courses**

1. Any student who becomes ineligible at the end of the 2nd semester (June) may regain their eligibility by successfully completing comparable/approved summer school courses, provided the course is completed by the end of the summer school grade reporting period.
2. A comparable course is one that is offered in the same discipline as the course the student failed.
3. The courses must be offered by an accredited learning institution, be of an equivalent nature to the course which was failed, and have received prior approval of the Principal in order to be used for regaining eligibility.
4. It is not the school’s responsibility to create summer school courses to serve this purpose. Courses taken for this purpose will be the financial responsibility of the family/individual.
5. Grades for courses taken during the summer must be received by the first contest, game, or public event in order for the student to regain eligibility.

## **E. Failing Grades Resulting from Dropped Courses**

1. If a student drops a class after the first five days of classes in any semester, he/she may receive a failing grade for that class. Failing grades resulting from dropped classes are treated as failing grades on progress reports and on quarter and semester report cards. Note: If the student received a “W” (withdrawal) initiated from the classroom instructor and approved by the principal, eligibility would be retained.

#### **F. Incomplete Grades**

1. A grade of "incomplete" (I) is issued only upon the approval of the principal.
2. All incomplete grades (I) are treated as failing grades and will make the student ineligible to participate in any activity. Upon verification by the teacher issuing the incomplete, a student who completes the necessary requirements to attain a passing grade will immediately regain his/her eligibility providing he/she meets other academic requirements.

### **Attendance and Maintaining Eligibility**

1. Students must be in attendance at school by at least **11:09** to participate in practice, contest, event, performance or activity on that day unless approved by an administrator. Students may ***not be more than ten (10) minutes late unexcused for any*** class on a contest or event day. Students are allowed to keep medical and/or dental appointments, college visits, or funerals on a contest or event day. Written verification from the medical or dental office must be turned in to the attendance office ***before*** the student may participate. ***Parental excuses are not an excuse that allows a student to play.*** The principal or athletic director may approve individual exceptions prior to a student’s absence. It is not an approved exception for students to leave school to retrieve forgotten uniforms, equipment, or other items.
2. If a student goes home ill, for more than half of the day, the student will not be eligible to participate in practice, contest, event, performance or activity. Unless medically excused.
3. Students with unverified/unexcused absence(s) will not be allowed to participate in practice, contest(s), event(s), or performance(s) until it is cleared. ***If an absence(s) is/are not cleared and/or made up with administrative approval (i.e. – detention served and work for class completed) prior to the next contest, the student will serve a (1) one game/event suspension for each unverified/unexcused absence.***
4. The later discovery of a violation of either of the previous two attendance eligibility rules after the day of an actual contest or event will result in the suspension from participation on the next event or contest date.
5. The effect of absences on student participation in practice as a result of attendance issues is left up to the discretion of each advisor/coach. All advisors/coaches are expected to have a written policy about attendance/practice issues as part of their team handbook/policies.
6. Unless there are extenuating circumstances, as determined by an administrator, a student is required to be in class the day after an athletic contest, competition, event or performance. If they are not in school the student will be ineligible for the next contest.
7. The athletic director and Academic Dean will deal with repeated attendance issues.

### **Student Conduct and Maintaining Eligibility**

#### **General Principles of Conduct and Eligibility**

1. Conduct Rules are in effect for all twelve (12) months of the year (“24/7/365”).

2. Violations will result in the suspension of eligibility.
3. Suspension from athletics is based on a percentage of contests; while a suspension from all other co-curricular activities are based on specific policies outlined by each co-curricular activity.
4. Violations of the activities:
  - The standards and procedures identified in the Catholic Central Student Handbook and co-curricular Code will be the basis and guidelines for disciplinary action for code violations.

### **Alcohol Testing:**

All students at the school are subject to taking a breathalyzer test if there is a reasonable suspicion of use. If a student refuses to cooperate, they will be considered guilty of alcohol use. Local law enforcement can give breathalyzer tests without parental consent.

### **Alcohol and Other Drugs**

Possession, distribution, use of alcohol, or controlled substances as listed below are prohibited.

#### **What is prohibited?**

- **Alcohol**
- **Controlled substances including but not limited to:**
  - Hemp and Marijuana derived products that include THC or CBD
  - Cocaine, LSD, psilocybin (mushrooms), methamphetamine
  - Club drugs like MDMA/Ecstasy, GHB and Ketamine
  - Unauthorized prescription drugs such as Oxycontin, Valium, and Ritalin

### **Awards:**

At Catholic Central High School, for any student to be eligible for recognition, the season must be completed in good standing. This means that the athlete must finish the sports season started unless there are extenuating circumstances. Also, the athlete cannot have any violation of the following: alcohol, drugs, or tobacco. It is the responsibility of the individual coach to determine what member of their team will letter. It is expected that the coaches will inform their squad before the first contest as to what the requirements will be to earn a letter.

### **Detention/Suspension:**

If placed on detention the student is required to fulfill the detention obligation before his activity obligation. After serving the detention the student may report to his scheduled activity. If the student is serving an in-school or other suspension for the day, he/she will not be allowed to attend the scheduled activity, whether it is practice or an actual game. Each individual coach can enforce his/her own team's rules once the athlete returns to practice.

### **Equipment:**

One of the values of co-curricular activities is to teach responsibility and this should apply to the care of all equipment and school facilities. The school/district attempts to provide the best in safety equipment. We expect you to care for the equipment that is loaned to you as if it were your own.

All student-athletes are required to return their issued athletic uniforms, clean and in good condition, to their respective coach or the Athletic Department no later than 15 days following the conclusion of their sport season's final competition. Failure to return the uniform within this initial 15-day period will result in a late fee of \$50 being charged to the student's parent/guardian account. Uniforms not returned 30 days after the season's conclusion will be considered lost, and the full replacement cost of the uniform will be assessed and charged to the parent/guardian account. This policy ensures proper inventory management and timely preparation for subsequent seasons.

**Felony/Criminal Act Clause:**

Any student charged with a felony shall, upon the filing of felony charges, become ineligible for all further participation until the matter is settled in the judicial system. Any student convicted of a felony with an authorized penalty of incarceration under the laws of the State of Wisconsin shall be rendered permanently ineligible from participation in all athletic events. The athlete can ask for consideration of reinstatement after one full calendar year of ineligibility.

**General Guidelines for Conduct Violations**

- Penalties will be cumulative over a four (4) year period. This is for determining second, third and fourth violation consequences.
- Violations of the co-curricular code apply to all activities in which the student participates.
- Suspension period for conduct violations not served carries forward to the next season/activity. A student's record for code violations goes into effect immediately upon signing this co-curricular code. Student infractions/violations will reset transitioning from middle school to high school. Should a student have a code violation in 8th grade and not fulfill suspension, the suspension will carry over to high school.

## Code Violations

### 1. Conduct/Behavioral Violations (Rule 1)

- a. Purchase, selling, possession, or consumption of substances such as alcohol, nicotine vapes, or tobacco products is a violation of Rule 1.
- b. Inappropriate Student Conduct - Conduct Unbecoming of a Participant: Students in all co-curricular programs are expected to adhere to the highest standards of social behavior, sportsmanship, and show proper respect for authority at all times - in school and within the community. Examples of violations of this rule might include: vandalism, harassment, bullying, cheating, plagiarism, illegal or criminal activity (misdemeanors), gross insubordination such as abusive language or behavior directed at another, truancy, refusal to follow school rules resulting in disciplinary action, or any other conduct in direct violation of the philosophy of the co-curricular Code. The principal and the athletic director have district wide discretion in applying this rule.

### 2. Unlawful Conduct/Illegal Substance Use (Rule 2)

- a. Purchase, selling, possession, or the use of illegal drugs. Possession of drug paraphernalia (mood-altering substances, controlled substances or look-alike drugs, hemp and marijuana derived products that include THC and CBD, THC vaping devices, Performance Enhancing Substances, or street drugs).
- b. Any civil or criminal infraction including, but not limited to theft, willful damage to property, weapon possession, or felonies, that is determined by the athletic director/principal to be a violation of the code, or detrimental to the reputation of the school and/or district will result in a period of suspension of no less than the period served by students according to the code, except that any career suspensions may be invoked sooner depending on the nature of the crime. In accordance with the WIAA, the suspension will last no less than the length it takes to settle the matter in the judicial system.

### 3. Attendance at Gatherings (Rule 3) Attendance at gatherings where drugs and/or alcohol are being used/consumed by minors.

- a. *Students should avoid placing themselves in situations where their innocence may be questioned.* The amount of time spent at the gathering is inconsequential; the time it takes to place a phone call and walk off the premises is the expected amount of time for a choice to be made.

*Note: Presence at parties where drinking or use of alcoholic beverages by minors or use of illegal drugs is occurring is prohibited. "Holding" an alcoholic drink, tobacco product, or illegal drugs shall be considered use of the product. This rule is not meant to include presence in an establishment that is primarily an eating-place, presence in such places with parents, or to prevent being employed at such places. It also is not meant to include presence in places like a golf course clubhouse or bowling alley where alcoholic beverages are served. A student must have a legitimate reason for being there. Students are not prohibited from attending weddings, reunions, anniversaries, or other ceremonial functions where alcohol is served but may not consume alcohol nor be in possession of alcoholic beverages even though they have parental permission. (Church activities notwithstanding.)*

### Athletic Violations:

<u>First Violation</u>	<u>Second Violation</u>	<u>Third Violation</u>	<u>Fourth Violation</u>
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<p>Students will be suspended for <b>25%</b> of their contests or events with a prorated carryover to their next season or activity if the suspension is not fully served in the current season or activity period. A scrimmage is not a contest. Suspended athletes may participate in scrimmages, since a scrimmage is a practice activity.</p> <p><i>Note: If students wish to regain their eligibility after suspensions resulting from a violation, they are expected to attend all rehearsals, practices, and/or game/events during their period of suspension.</i></p>	<p>Students will be suspended for <b>60%</b> of their contests or events with a prorated carryover to their next season or activity if the suspension is not fully served in the current season or activity period. A scrimmage is not a contest. Suspended athletes may participate in scrimmages, since a scrimmage is a practice activity.</p> <p><i>Note: If students wish to regain their eligibility after suspensions resulting from a violation, they are expected to attend all rehearsals, practices, and/or game/events during their period of suspension.</i></p>	<p>Students will be suspended from all co-curricular activities for one calendar year. Students may not be considered for local scholarships and/or awards. In addition, no involvement in school activities including practices.</p> <p><i>Note: If students wish to regain their eligibility after suspensions resulting from a violation, they are expected to attend all rehearsals, practices, and/or game/events during their period of suspension.</i></p>	<p>Students' privilege to participate in all co-curricular events will be <b>revoked for the remainder of the student's high school career.</b></p> <p><i>Note: All suspensions covered in the alcohol, tobacco, and other drug violations begin the day the student is notified by the Athletic Director and not the day the letter is sent home. Days between the end of one sport season and the beginning of another sport season will not be counted toward the suspension.</i></p>
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**Reduction of Suspension/Treatment Requirement**

A student has the opportunity to self-report for first offenses. Self-reporting will result in a reduction of suspension following the chart listed below:

A student that received an alcohol, tobacco, drug, or other code violation for his/her first offense may reduce the period of suspension by self-reporting to the Athletic Director or Principal. The student may be required to participate in an approved treatment program or support group at the expense of the student/family. Proof of completion of the assessment program (and the serving of any violation) must be submitted prior to eligibility being reinstated.

The reduction will be as follows:	Football	1 game
	Volleyball, Cross-Country, Wrestling, and Track	2 games
	Basketball, Softball, and Baseball	3 games

All of these are intended to reduce the suspension equitably, based on the number of contests in the total season.

**Out-of-School Suspensions:**

A student who is serving an out-of-school suspension may not be on the school grounds during the suspension. Therefore, the student may not participate in any practices or contests on days or portions of days of scheduled contests, functions, and practices when the suspension is in effect until it is fully served. This may include Saturday competition, i.e., suspended on Friday and Monday. Students may not practice on days when a suspension is in effect.

*Note: Catholic Central is a Drug-Free School. Therefore, any student found to be in violation for illegal substances or contraband while on school grounds or within 1500 feet of school grounds could be suspended up to one year from participation in co-curricular activities. A second illegal substance violation while on school grounds or within 1500 feet of school grounds will result in the student being suspended from participation in co-curricular activities for the remainder of their high school career.*

**Activities Violations**

*\*Please see athletic director or principal for a list of activities that fall underneath this category.*

<u>First Violation</u>	<u>Second Violation</u>	<u>Third Violation</u>	<u>Fourth Violation</u>
30 day probationary period with 15 hours of community service to regain full eligibility	60 day of probationary period with 45 hours of community survive to regain full eligibility	1 calendar year suspension with 60 hours of community service to regain eligibility	Students’ privilege to participate in all co-curricular events will be <b>revoked for the remainder of the student’s high school career.</b>

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### **Other Consequences for Athletics & Activities Violations**

#### **First Violation:**

1. **Homecoming or Prom Court:** Ineligible from all participation (court, grand march dance, decorating, escorting a court member) for one calendar year from date of violation.
2. **Consideration for Special Awards:** Student athletes will be ineligible for consideration as the Outstanding Senior Athlete, Army and Marine awards, WIAA Scholar Athlete, etc for one calendar year from date of violation.
3. **Consideration of All-Conference Awards:** Student athletes will be ineligible for consideration of All-Conference awards for the season in which the violation occurred.

## **VI. Reporting and Administration of the Co-Curricular Code**

The athletic director will administer the co-curricular code, weekly academic progress monitor, and grade records pertaining to violations and penalties for all activities. The athletic director or the school administration will maintain these records in the student disciplinary files. Only school officials will have access to these files.

Code violations, other than academic eligibility, must be reported to the athletic director and/or administration. Each advisor/coach will monitor his/her group to uphold and maintain the expectations of the code. Persons employed by the Catholic Central High School observing an infraction of this code are expected to report the infraction, in writing, to the athletic director or a school administrator. In cases where suspected violation of the code may have occurred, the student may be required to meet with the athletic director or administration to discuss the suspected violation. Infraction reports from members of the community will be considered if a report is submitted to the athletic director or to a school administrator in writing. In addition, statements can be obtained by interviews by the athletic director, administration, or law enforcement. Reports of code infractions will be investigated by the athletic director. If a student is found to have violated the code, the athletic director will refer to the co-curricular code to determine the appropriate action.

The school recognizes that there must be a timely connection between the violation of the co-curricular rules and when the violation is reported to school administrators. This is necessary to establish reasonable cause as well as to make the imposition of a sanction a learning experience. All violations of this code must be reported within ten (10) calendar days of the occurrence.

## **VII. Resolution of Infraction Reports**

Upon completion of the investigation, the athletic director shall notify the student and his/her parent(s) or guardian(s) of the report and the implications of a violation on the student's eligibility. The student, his/her parent(s) or guardian(s), athletic director or school administrator may request a meeting regarding further discussion of the infraction report and investigation. If the athletic director finds that a code violation has occurred, the appropriate penalty will be levied. The appropriate penalty will depend on the nature of the violation and the frequency with which such violation has occurred.

## **VIII. Appeal Process**

### **Due Process Procedures**

"Due process" is a procedure, which the courts of law recognize as a necessary part of any rules and regulations. "Due process" furthermore, and of primary importance, recognizes the rights of the individual since it outlines his/her recourse in the event he/she feels a wrong decision has been made. The "due process" step outlined hereafter is the procedure for a student and his/her parent/guardian(s) to follow in appealing decisions relating to eligibility. It should be understood that the student and parent/guardian(s) will be expected to follow the "due process" steps in the event legal action should be initiated at some later date.

\*Athletes are ineligible for participation during the appeal process.

1. Within five (5) school days from the time the athletic director informs the student (verbally and in writing, with a copy to the parent/guardian if the student is under 18 years of age), of their ineligibility for participation in co-curricular activities for a violation of the co-curricular code, the student has the right to request, in writing to the building principal, a hearing before the co-curricular code review board. "The co-curricular code review board shall consist of five (5) objective members: an administrator, a coach, an advisor, a faculty member, and a community member-at-large."
2. If such a request is made in writing, the principal shall, within five (5) school days, convene the co-curricular code review board and hear the student's case. The co-curricular code review board members and any other parties involved will be notified at least two (2) days prior to the review board meeting.

3. If the student is dissatisfied with the decision of the co-curricular code review board, the student may submit in writing, within three (3) days of receiving written notice from the co-curricular code review board of their decision, a request for a hearing with the district administrator and at least but not limited to two (2) members of the board of education.
4. This hearing shall be held within five (5) school days of the request being received by the district administrator.
5. The district administrator and at least but not limited to two (2) members of the board of education may review any and all decisions made by the co-curricular code review board as per Wisconsin statutes.

**Co-Curricular Code Parent & Student Athlete Participation Agreement 2025-2026**

**STUDENT:** I agree to abide by the Co-Curricular Code and realize that any violation on my part will result in the restrictions set forth in the code. I will also have the integrity to inform my Advisor/Coach and/or Athletic Director/Principal if I violate this Co-Curricular Code.

**PARENT:** I have read the requirements for participation in activities and give permission for my child to participate under these conditions. I will do my part to ensure he/she follows these expectations and requirements. I will also have the integrity to inform my child's Advisor/Coach and/or Athletic Director/Principal if this Co-Curricular Code is violated.

**ASSUMPTION OF RISK STATEMENT FOR ATHLETIC PARTICIPATION**

**STUDENT & PARENT(S)/GUARDIAN(S):** I understand that playing sports can cause genuine risks to anyone who engages in them. Because of the dangers of participating in sports, I recognize the importance of following coaches' instructions regarding playing techniques, training, and other team rules, and to agree to obey such instructions.

In consideration of Catholic Central High School permitting my participation on a sport team(s) and to engage in all activities related to that sport(s), I hereby assume all risks associated with participation and agree to hold the Catholic Central High School harmless from any liability which may arise in connection with my participation in sports. I voluntarily choose to participate in Catholic Central High School athletics in spite of inherent risks.

By signing this document I indicate that I have knowledge, understanding, and agreement with the standards set forth for my son/daughter to be afforded the privilege of representing Catholic Central High School as a student-athlete. I am also aware that any violation of these standards shall result in the administration of the consequences contained within this Code

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Print Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Print Parent/Guardian Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This form must be completed and submitted to the Athletic Director prior to a student being declared eligible to practice and compete.**